

The Poorvu Center has developed a series of [recommendations to help you secure your virtual classroom](#) in Zoom. The following suggestions will reduce the risk of disruptions during a virtual class session in Zoom.

1. Ask your students to use Yale-licensed Zoom accounts: This will ensure they have easier access to your Zoom sessions. [Refer them to our Zoom Guide for Yale Students.](#)
2. Limit who can share a screen during a Zoom session: The updated default setting for all Yale accounts allows only the host and co-hosts to share their screens. You can [easily change this setting during a meeting or for your account.](#)
3. Consider [adding a password to your Zoom sessions](#): If you schedule them in Canvas, Yale students in your class can access the session with one click (no password), but external Zoom users will need a password to enter the session.
4. Limit who enters a live Zoom session using [the “Waiting Room” feature](#): This feature is also useful for [managing office hours.](#)

[Contact us with your questions.](#) We are here to help you.

If you experience a disruption during class, please report the incident to the Poorvu Center so we can help you avoid future disruptions. Additionally, [Yale provides many resources to students, faculty, and staff to address concerns relating to discrimination and harassment.](#)

Thank you,  
Lucas and Jenny

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