The Poorvu Center has developed a series of recommendations to help you secure your virtual classroom in Zoom. The following suggestions will reduce the risk of disruptions during a virtual class session in Zoom.

1. Ask your students to use Yale-licensed Zoom accounts: This will ensure they have easier access to your Zoom sessions. Refer them to our Zoom Guide for Yale Students.

2. Limit who can share a screen during a Zoom session: The updated default setting for all Yale accounts allows only the host and co-hosts to share their screens. You can easily change this setting during a meeting or for your account.

3. Consider adding a password to your Zoom sessions: If you schedule them in Canvas, Yale students in your class can access the session with one click (no password), but external Zoom users will need a password to enter the session.

4. Limit who enters a live Zoom session using the “Waiting Room” feature: This feature is also useful for managing office hours.

Contact us with your questions. We are here to help you.

If you experience a disruption during class, please report the incident to the Poorvu Center so we can help you avoid future disruptions. Additionally, Yale provides many resources to students, faculty, and staff to address concerns relating to discrimination and harassment.

Thank you,
Lucas and Jenny

Lucas Swineford
Executive Director, Digital Education, Poorvu Center for Teaching and Learning

Contact Lucas Swineford via Email
Jennifer Frederick, Ph.D.
Executive Director, Poorvu Center for Teaching and Learning

Contact Jenny Frederick via Email